

Suggested format for the Project Description Scope of Work

Title of Project

Project Description/Scope of Work

Below is a suggested format for describing a proposed project. The project description should provide information for the parcel(s) to be acquired or for which an easement is being obtained with CELCP, as well as for matching funds. If the non-federal match will be provided through in-kind contribution of another parcel, the project description should also provide information about the match parcel(s).

Project Size and Relationship to the Coast and/or Estuary – Include the total acreage and length of frontage on coastal waters and/or describe the site's proximity and relationship to a coastal or estuarine area.

Legal Rights to Be Acquired

- Describe if the property will be held in fee simple ownership or if a conservation easement and/or public access easement will be acquired.

CELCP Goals. What values are contained within the proposed project or property to be acquired?

Note: Please identify which ONE of the following values best describes the project's primary purpose for protection under the CELCP – ecological, conservation, recreation, historic, or aesthetic. Please provide any applicable information on how the project contributes to each of these values. Each project will be judged first on how the project furthers its primary purpose and also how well it furthers the other four purposes.

PRIMARY PURPOSE is _____

1. Ecological

- Describe the different habitat types that are found on the project site (e.g. upland forest, scrub/shrub, fields). Include information on the habitat quality, including any impairments such as invasive/exotic species, and provide estimated acreages for the different habitat types.
- Describe how the habitat supports, or may support, federal or state listed, threatened or endangered species. For example, does the site provide enough acreage to support a viable population of an endangered species or will it enhance existing protected areas that already provide habitat for a viable population of an endangered species?
- Describe the ecological importance of the acquisition for the region. For example, discuss the species diversity on the project site, and/or if the site contains habitat of specific importance to the region, and/or if protecting the site is an important part of protecting ecological connections in the region. If the project site is part of a network of existing or proposed protected areas, describe how the project will enhance linkages among ecologically important areas in the region.

2. Conservation

- Discuss how the property fits within a larger conservation plan or comprehensive plan, even if it does not currently exhibit high intrinsic ecological, recreational value or other values.
- Discuss how acquisition of the site will help establish corridors and/or linkages among areas of significant conservation, ecological, recreational or aesthetic values that are already protected. If the site's ecological values are impaired due to circumstances that have affected the site's integrity, such as invasive/exotic species and/or other alterations such as dikes or clearing for agricultural and silvicultural uses, discuss the how the project will be restored and the potential for successfully restoring the site's ecological values. If applicable, describe how the project site has the potential to be restored to a site of high ecological value.
- Describe if the project exhibits a mix of ecological, recreation, historic and aesthetic values that together contribute important benefits to the coastal and estuarine environment.

3. Recreational

- Discuss the property's significance or contribution with regard to coast-dependent or nature-based recreation.
- Discuss if the site provides a significant opportunity for public access to coastal resources and if this is of national, regional, or local significance.
- Discuss if the project site will be easily accessible to many people.
- Discuss if there will be any management controls on recreation, for example only allowing guided tours or having the site open only at certain times of the year.
- Discuss if the coastal access is located in an area of determined need at the local, regional, or national level.
- Discuss if the project supports plans for addressing needs identified in a CELCP plan, or other assessment of needs for coastal recreation.

4. Historical

- Describe historical, cultural, or archaeological features of significant value, for example, features that are designated or could be designated as a National Historical Landmark or are listed on the National Register of Historic Places or a State or Local Register of Historic places. If your project site has received a formal designation, be sure to include this information.
- If applicable, discuss if the site contains evidence of historical, cultural, or archaeological features that have not been formally evaluated.

5. Aesthetic

- Describe the views to be preserved by this acquisition and the contribution this property makes to the surrounding area.
- Describe if the project protects a site designated nationally as a scenic byway or wild and scenic river or provides a buffer adjacent to a nationally designated site.
- Describe if the project complements a national designated scenic byway, wild and scenic river or a trail program.
- Describe if the project supports a local or state designated scenic route, river trail, or other cultural landscape.
- Describe any other significant contribution(s) this property makes to the aesthetic character of the surrounding area?

Relevance to CELCP and Other State/Local Plans

- If applicable, describe how the project is part of an integral priority/project area described in a state's CELCP Plan.

- If applicable, describe how the project contributes to a state's coastal management plan and/or NERR management plan approved under the CZMA.
- If applicable, describe how the project supports a regional and/or state watershed planning effort.
- If applicable, describe how the project supports a local watershed planning effort.

Manageability of the Project Site

- Describe the current use of the site and the surrounding area.
- Describe the habitat quality on the project site and the degree of non-native species found in the different habitats on the project site and discuss if any restoration is needed and planned.
- Discuss any remediation activities that have occurred or are needed on the project site.

Long-term Use of the Site

- Discuss the uses that are proposed for the project site.
- Discuss how the uses that are proposed for the project site are compatible with the primary purpose of the project and how the ecological, conservation, recreation, historic, and aesthetic values present on the project site will be maintained or improved.

Threat of Conversion

- If applicable, discuss current development pressures in the project area.
- Discuss the current status of the project site. For example, discuss the site's development potential including zoning, if the project site is listed for sale, if the property owner is pursuing development of the project site, and/or if development plans have been submitted to the local government.

Project Readiness

- Briefly discuss if the project site has been identified, if negotiations with the owner are underway or if a purchase agreement has been reached, and if an appraisal, title opinion, and other documentation have been completed.

Ability to Acquire Land

- Discuss your financial commitment to land acquisition past and/or future.
- Discuss your previous success in acquiring lands, or interests in lands, for long-term conservation purposes
- Discuss who will provide the personnel and expertise to acquire the project and your legal authority for acquiring and managing conservation lands.

Ability to Manage Land

- Discuss the funding and personnel that will be needed to manage this new property
- Identify where the needed funding and personnel time will come from. If applicable, discuss any partnership/stewardship agreement with another organization.
- Discuss your success in managing other properties for conservation purposes.

Other Pertinent Information

- If applicable discuss the history of the project site, project partners, relationship of the acquisition to other planned/existing acquisitions, etc.

Project Timeline

June 1, 2007 - March 31, 2009

Benchmarks: Describe the steps required to bring your project to closure during the timeframe of the award. Include target dates by which you expect to complete each of these steps and close on the property. Examples of benchmarks include:

- Identify site(s) for purchase
- Acquire appraisal, title opinion
- Complete negotiations with landowner(s)
- Submit documentation to NOAA for approval
- Close on property